

Account closure form

For CAF Cash and Gold accounts only. If you wish to close other products or services you receive through CAF Bank please contact our Customer Service team on **03000 123 456** (Monday to Friday 9am -5pm excluding bank holidays) for guidance.

To find out how we handle your personal information, you can view our Privacy Notice here: www.cafonline.org/privacy

Organisation name
Account Number(s) of all accounts to be closed
<input type="checkbox"/> We are unable to re-direct any money to any new account once your account is closed, please ensure you notify anyone who may send money to your account (eg, donations or standing orders) of your new bank details. If your organisation has ceased please notify them to cancel their instruction.
Reason for closure (please tick as appropriate and provide further information below)
<input type="checkbox"/> Winding up the charity
<input type="checkbox"/> Change in status / reconstruction of charity
<input type="checkbox"/> Account no longer required
<input type="checkbox"/> Charging tariff / interest rates / competitor advantage
<input type="checkbox"/> Other (please specify)
Please provide an explanation of your reason(s)
Transfer of remaining money – plus any accrued interest
If the organisation has ceased to operate or has been wound up, please ensure the transfer meets the terms agreed in your governing document. If you are closing a Gold account only, please ensure you provide evidence of the bank account stated (if we have not already received it). Transfers from a Gold account can only be paid into an account in the same name as your CAF Bank account.
<input type="checkbox"/> Send money electronically to a UK bank account
Please provide account details here of the account you wish the money to be sent to
Sort code
Account Number
Bank / Building Society name
Building society Roll No (if required) /ref
Account name (account name and number must be correct).
<input type="checkbox"/> Cheque
Payable to

Continued

Declaration

This declaration must be signed by existing authorised signatories in accordance with your CAF Bank mandate.

If the required number of existing signatories cannot sign (for example due to emigration or medical reasons), we will require a letter signed by at least 3 trustees advising the names of the existing signatories who are unable to sign and a detailed reason. If the change was discussed at a meeting please provide a copy of the meeting minutes signed by the chair.

If the signatories are unable to sign for any other reason please call our Customer Service team on **03000 123 456** for guidance.

We the undersigned confirm that we have authority to act on behalf of our organisation to enter into this agreement. We also confirm we understand CAF Bank are unable to re-direct any money to any new account once this account is closed. We have therefore notified anyone who may send money to this account of our new bank details.

Authorised signatory 1

Full name	
Job title/position	
Authorised signature	Date d d m m y y y y

Authorised signatory 2

Full name	
Job title/position	
Authorised signature	Date d d m m y y y y

Please return your completed form to:
CAF Bank Limited, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Telephone calls may be monitored or recorded for security/training purposes.
Lines are open Monday to Friday 9am - 5pm (excluding English bank holidays).

CAF Bank Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 204451).
CAF Bank Limited Registered office is 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ.
Registered in England and Wales under number 1837656.

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